



**NAVARRO COUNTY AUDITOR'S OFFICE**

300 W 3<sup>rd</sup> Ave, Suite 6  
Corsicana, Texas 75110  
e-mail: auditor@navarrocounty.org

Natalie Robinson, First Assistant,  
Kaye Martin, Assistant  
Lisa Clay, Assistant  
Patty Wells, Assistant

Terri Gillen, County Auditor

Phone: (903) 654-3095

Fax: (903) 654-3097

Jan Wise, Administrative Assistant

INTEROFFICE MEMO

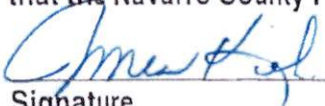
The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- Budget Account Number (Line Item) is missing – Acct # \_\_\_\_\_
- Insufficient budget
- Payment Request inconsistent with County Policy
- Other \_\_\_\_\_

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

  
\_\_\_\_\_  
Signature

8-18-22  
\_\_\_\_\_  
Date

**WATERWORKS**

P.O. Box 632  
 Corsicana, TX 75151-0632

**Invoice**


**RECEIVED**

AUG 02 2022

DATE	INVOICE #
7/30/2022	19985

<b>BILL TO</b>	<b>NAVARRO COUNTY AUDITOR'S OFFICE</b>
Navarro County Courthouse Attn. Auditor Office 300 W. 3rd. Ave. Suite #4 Corsicana, TX. 75110	

P.O. NO.	MAINTENANCE MEMB...	SALES REGION 2

DESCRIPTION	SERVICED	AMOUNT
Checked all zones. Located and repaired one zone line leak. Replaced 5 cutoff nipples, raised 5 rotor heads, replaced 4 rotor heads and replaced 2 pop up spray heads. Parts/Materials Labor  Thank you,  	7/23/2022	154.69 265.00

AUG 05 2022

Now Accepting Visa/MC/AmEx/PayPal/Venmo Due On Receipt. Thank You	<b>Total</b>	\$419.69
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Phone #
903-872-6943

Web Site
waterworkstx.com



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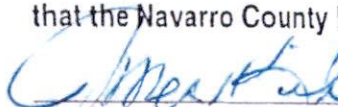
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Signature

  
\_\_\_\_\_  
Date

# NAVCO

*Safe & Lock Company*

943 W. 7<sup>th</sup> Ave. • Corsicana, TX 75110 • TDPS No. B13118  
Ofc (903) 874-3522 • F (903) 874-1715 • [navco@swbell.net](mailto:navco@swbell.net)

Navco Safe and Lock Company  
200 N 15th St Ste 6  
Corsicana, TX 75110  
(903)874-3522  
[navcolock@gmail.com](mailto:navcolock@gmail.com)

## BILL TO

Navarro County  
601 N. 13th St, Su 6  
Corsicana, TX 75110

**INVOICE Y081706**

**DATE 08/17/2022 TERMS Net 30**

**DUE DATE 09/16/2022**

DATE	ACTIVITY	QTY	RATE	AMOUNT
	<b>Best I/C Core Keys</b> Small Format I/C keys	3	15.00	45.00
	<b>DK1</b> Duplicated keys in shop or van	2	2.54	5.08

Terms: We do accept Visa, MasterCard, and Discover Credit Cards. Net is due at 30 days. There will be a 2% rate (24% APR) charged on all balances over 20 days old, and a \$20 monthly late charge on any balance over 30 days old.

SUBTOTAL	50.08
TAX	0.00
<b>TOTAL</b>	<b>50.08</b>

**TOTAL DUE \$50.08**

